

Brookfield Community Primary School  
Computing Unit Overview      Year 3      Topic: Desktop Publishing



| Sticky Knowledge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Key Vocabulary                                                                   |
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| <ul style="list-style-type: none"> <li>• To know how text and images convey information.</li> <li>• To know how text and layout can be edited.</li> <li>• To know how to choose appropriate page settings.</li> <li>• To know how to add content to a desktop publishing publication.</li> <li>• To know how different layouts can suit different purposes.</li> <li>• To know how the benefits of desktop publishing.</li> </ul>                                                                                                    | Text, image, portrait, landscape, page orientation, layout, resize, rotate, edit |
| National Curriculum Coverage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                  |
| Information Technology                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                  |
| <ul style="list-style-type: none"> <li>✓ Recognise how text and images can be used. To convey information</li> <li>✓ Define landscape and portrait as page orientations.</li> <li>✓ Show that page orientation can be changed.</li> <li>✓ Understand how different layouts can suit different purposes.</li> <li>✓ Add and edit text and organise with images.</li> <li>✓ Add and remove images.</li> <li>✓ Move, resize and rotate images</li> <li>✓ Choose fonts and apply effects to text.</li> <li>✓ Review documents</li> </ul> |                                                                                  |